

Cherokee County Recreation & Parks Agency
Advisory Board
Agenda
February 13, 2019
Regular Meeting – 6:00 PM

1. Call to Order

Chairman White called the meeting to order at 6:00 p.m. Present: Chairman Presley White, Vice Chairman Carlos Carbetta, Steve Pressley, Director Reynolds and CRPA Staff. Absent: Amy Turcotte and Jason Nelms.

2. Approval of Previous Minutes

3. The December 12, 2018 minutes were approved. Motion Steve Pressley, seconded by Vice Chairman Carbetta. Motioned carried 3-0.

4. Appearances / Public Comment

There were no appearances or public comment.

5. Reports

a. Chairman

There was no report from the Chairman.

b. Board Members

There was no reports from any board members.

c. Director

Director Reynolds gave the board an update on events that have taken place, since the last meeting. He informed the board Mr. Spencer Muldrow has been cleared through the Human Resource department to work for CRPA.

i. 2018 Annual Report Presentation

Director Reynolds narrated the 2018 Annual Report PowerPoint with the board.

- Message from the Director and CRPA Team
- Program Highlights and Year in Review
- Financial Overview – Value for your property Tax Dollar the average homeowner paid just \$8.13 in property taxes for recreation and park, maintenance and operations. Three primary source contribute to the Recreation and Parks Fund; earned revenue excise taxes on beverage sales in unincorporated Cherokee County, and transfers from the county general fund. Other sources make up less than 1%. In FY18, CRPA generated more

than 52% of its budget nearly double the national average for public recreation and parks agencies.

- More Highlights – GRPA 5th District Innovated Program, Hosted GRPA Field Day at Hobgood Park, GRPA State Lifeguard Competition and Hosted the first GHSA Water Polo Tournament ever at Cherokee County Aquatic Center in August.
- By the Numbers – Amenities Managed by CRPA, Just a few of the Events Hosted and Participation and Parks Visits
- Park Projects in 2018
- Thank You to our Partners in 2018

6. New Business

- a. Review & Discussion of CRPA Mission, Vision & Values as part of Strategic Planning Process** – Director Reynolds discussed with the board that Cherokee Recreation and Parks Agency is reviewing our Core Values, Mission Statement and Vision Statement as a part of a periodic update to our strategic plan and in preparation for setting our annual goals and objective during the FY20 budget process. Director Reynolds asked the board to complete a survey to help us review our core values, mission and vision statements. These crucial elements provide guidance to our staff in making decisions about what services to offer, pricing certain programs, and developing policies and procedures. It helps us establish goals and objectives that are consistent with our values, central to our mission and contribute to our vision. After the discussion, there was no action taken.

7. Old Business

There was no old business.

8. Adjourn

Motion by Chairman White to adjourn the meeting at 7:24 p.m., second by Carlos Carbetta.
Motion carried 3-0.

Cherokee County Recreation & Parks Agency
Advisory Board
April 10, 2019
Regular Meeting – 6:00 PM
Minutes

1. Call to Order

Vice Chairman Carbetta called the meeting to order at 6:00 p.m. Present: Vice Chairman Carbetta, Steve Pressley 2nd Vice Chairman, Jason Nelms, Amy Turcotte, Director Reynolds and CRPA Staff.

Absent: Chairman Pressley White.

2. Approval of Previous Minutes

The February 13, 2019 minutes were approved. Motion Jason Nelms, seconded by Steve Pressley. Motion carried 3-0.

3. Appearances / Public Comment

There were no appearances or public comment.

4. Reports

a. Chairman

There was no report from the Chairman.

b. Board Members

There were no reports from any board members.

c. Director

1. Agency Update

Director Reynolds provided the board with a brief update on projects and programs since the last meeting. He informed the board of the following information:

- The 2018 -19 Cherokee Youth Basketball Season is complete and spring sports are underway.
- The Athletic Division is working on a sportsmanship program for implementation this year.
- The Cherokee County BOC has renewed all of our concession stand agreements.
- CRPA has been approved to lease seven (7) trucks for Parks using SPLOSTS funds.
- The outdoor fitness equipment at Hobgood Park is installed and open.
- There are batting cages at Patriots Park.
- On April 16 at 11:00 a.m., there will be a ribbon cutting for the new playground equipment at Cherokee Veterans Park.
- The next installment of bricks will be installed at Veterans Park prior to Memorial Day weekend.
- CRPA staff are hiring for summer day camp counselor and lifeguard positions.

5. New Business

a. Review of 2019-2028 Recreation, Parks, Greenspace & Trails Master Plan

Director Reynolds had notebooks prepared for the board. He gave a PowerPoint presentation and a detailed review of the 2019-2028 Recreation, Parks, Greenspace and Trails Master Plan. After a thorough

review and discussion, the board praised Director Reynolds and the CRPA staff on how well they have done over the past ten (10) years. Vice Chairman Carbetta moved to recommend adoption of the 2019-2028 Recreation, Parks, Green Space and Trails Master Plan to the Board of Commissioners. Seconded by Jason Nelms. The motion carried 3-0. The plan will be presented to the BOC at their May 7 meeting. The full masterplan can be viewed online at www.crupa.net/about-us. The executive summary of the plan is included as an official attachment to these minutes.

6. Old Business

There was no old business.

7. Adjourn

Motion by Vice Chairman Carbetta to adjourn the meeting at 7:16 p.m., seconded by Amy Turcotte. Motion carried 3-0.

Cherokee County Recreation & Parks Agency

Advisory Board

June 12, 2019

Regular Meeting – 6:00 PM

Minutes

1. Call to Order

Vice Chairman Carbetta called the meeting to order at 6:16 p.m. Present: Vice Chairman Carbetta, Steve Pressley 2nd Vice Chairman, Amy Turcotte, Chairman White, Director Reynolds and CRPA Staff. Absent: Jason Nelms

2. Approval of Previous Minutes

The April 10, 2019 minutes were approved. Motion Steve Pressley, seconded by Amy Turcotte. Motion carried 3–0.

3. Appearances / Public Comment

Dolores Guilfoyle, Linda Kimbell, Betty Owen, and Fran Saling were present to discuss the recreation center that will be located at Veterans Park and another Dog Park in the county. Ms. Saling addressed the board, and she stated that the group was thrilled to know that the recreation center was going to have an enclosed pool. Ms. Saling said, especially as you age, for anyone over 55 that a 30 minute water workout is very healthy and beneficial. She explained that she understand budgetary constraint, however she asked the board if they would consider the Aquatic Center becoming phase 2, and if it be completed as soon as possible. She also had concerns about the women locker rooms. The board members told Ms. Saling they appreciated her comments, and they will take all of them into consideration. Ms. Kimbell asked the board when will there be another dog park built in the County. She told the board the nearest Dog Park is located at Patriots Park and from the City of Canton. It takes 30 minutes to get there. After a discussion about the dog park, Director Reynolds stated there is still some undeveloped land at Veterans Park that could be cleared and used for another dog park.

4. Reports

a. Chairman

There was no report from the Chairman

b. Board Members

There were no reports from any board members.

c. Director

i. Agency Update

Director Reynolds asked the board members to modify the agenda, in order to give the agency update and present concept plans for LB Ahrens Recreation Center at Cherokee Veterans Park.

This modification should help to answer some of the questions the public may have.

He informed the board of the following information:

- The tennis courts at Cherokee County Tennis Center are being resurfaced.
- The county has held the pre-bid meeting for a pavilion at Veteran's Park near the tennis and pickleball courts.
- The county is working on a project to convert the natatorium lights at the Cherokee County Aquatic Center to LED.

- The county has entered an agreement with Cherokee Soccer to develop Bryan Walker Field on Hickory Road into a practice facility.
- The spring programs have concluded and the summer programs have begun. The Adventures Express Summer Camp has added another location. Holly Springs Elementary is the second location.
- The new 3-on-3 CYB summer league program started games on June 10.
- The CCAC has new Cabanas available to rent.
- The CCAC will host the GRPA state swim meet July 19 – 20, and swimmers will be coming from all over the state of Georgia to compete.
- The Youth Sports Day recognition and ice cream social will held on August 20 at the Cherokee County BOC meeting.
- Sammy Long will be retiring after 12 years of working for Cherokee County. Sammy's last day will be Friday, June 21, 2019.

ii. Present Concept Plans for LB Ahrens Recreation Center @ Cherokee Veterans Park

Director Reynolds presented concept plans for LB Ahrens Recreation Center to the advisory board and the public in attendance at the meeting. He informed the board the facility will be built in 3 phases with the first phase being the Recreation Center. Director Reynolds gave a description of what the exterior of the facility will look like, and the amenities and services that will be available at the Recreation Center. He discussed the reasons why the three phases are being built in this order. There was a survey conducted on what the recreational needs were in the County, and the survey highest ranking was to have more basketball courts, the Aquatic Center is the most expensive phase in addition to no sewer line available currently at the park. Director Reynolds updated the board on the GDOT study and the expansion of Highway 20 at the entrance of Veterans Park.

5. New Business

a. Consideration of a Rule Banning Underwater Breath Holding at CCAC

Director Reynolds turn the podium over to Kim Whatley, CCAC Division Director to answer any questions the board may have on the consideration of a rule banning underwater breath holding at CCAC.

Proposed Rule:

Competitive breath holding is prohibited. This includes swimming drills that would have swimmers attempt to swim the length of the pool underwater holding their breath.

What can occur during this activity?

Shallow-water blackout occurs when a person tries to swim underwater for an extraordinarily long time, typically to build endurance. Swimmers often start by taking multiple deep breaths to go a longer distance underwater, causing their blood levels of carbon dioxide to plunge. Once underwater, carbon dioxide levels fail to rise quickly enough to signal the brain to breathe, oxygen levels fall rapidly, and the swimmer faints underwater and drowns.

Why have the policy?

Many coaches trained using these drills in the past when they were competitive swimmers. Therefore, they do not always understand the hazards that it poses even to well-trained swimmers. Most of the

swimmers at the Cherokee County Aquatic Center are not elite national swimmers and do not have the physical ability to participate in these drills.

Kim Whatley stated to the board she would like to see line 1 added our rules that underwater breath holding is not allowed. Motion by Vice Chairman Carbetta to approve the Rule Banning Underwater Breath Holding at CCAC. Seconded by Steve Pressley. The motion carried 3–0.

6. Old Business

a. Consideration of CRPA Mission, Vision & Values

Director Reynolds told the board there have been no changes made to CRPA’s Mission, Vision and Values since they last reviewed the statement. By approving the Mission, Vision & Values statement, this will formally adopt the statement. The approval will meet one of the standards for the Agency’s accreditation. Amy Turcotte moved to adopt the Mission, Vision & Values statement. Seconded by Vice Chairman Carbetta. The motion carried 3–0.

7. Adjourn

Motion by Steve Pressley to adjourn the meeting at 7:13 p.m., seconded by Amy Turcotte. Motion carried 3-0.

Cherokee County Recreation & Parks Agency
Advisory Board
August 7, 2019
Regular Meeting – 6:00 PM
Minutes

1. Call to Order

Vice Chairman Carbetta called the meeting to order at 6:12 p.m. Present: Vice Chairman Carbetta, Steve Pressley 2nd Vice Chairman, Amy Turcotte, Mark Preetorious, Director Reynolds and CRPA Staff. Absent: Jason Nelms

2. Approval of Previous Minutes

The June 12, 2019 minutes were approved. Motioned Steve Pressley, seconded by Mark Preetorious. Motioned carried 3 – 0.

3. Appearances / Public Comment

Ann Carey with Allatoona Rowing Association, Inc. – ARA was present.

4. Reports

a. Chairman

i. Call for Elections

There was a brief discussion about who the current officers were and their appointed time remaining on the board. Steve Pressley motioned to elect Jason Nelms as Chairman, Mark Preetorious as Vice Chairman and Amy Turcotte as 2nd Vice Chairman. Mark Preetorious seconded the motion. Motioned carried 4 – 0.

b. Board Members

There were no reports from any board members.

c. Director

i. Agency Update

Director Reynolds updated the board on the following:

- The Cherokee County Tennis Center resurfacing is complete and lines have been painted at the pickleball courts at Cherokee Veterans.
- The pavilion construction is underway at Cherokee Veterans Park with completion expected in mid-September.
- The soccer field at Bryan Walker is being graded and prepping work is ongoing. The Soccer Association will grass the field once grading and prepping work is completed.

- The LB Ahrens Recreation Center is in full design of phase I. It was approved by the BOC on Tuesday, August 6, 2019.

Programs and Events

- Summer programs have concluded which includes camps and the first season of CYB's 3v3 summer league.
- The Cherokee County Aquatic Center hosted the GRPA state swim meet July 19-20. This was a very successful event.
- The CCAC lifeguard's won the Gold Medal at GRPA's state lifeguard competition.
- The CCAC outdoor pool is still open weekends through Labor Day.
- Registration has started for fall programs including CYB.
- Save the date – September 17 – Youth Sports Champions Day
- There will be a Tennis/Pickleball Court dedication at Cherokee Veterans Park on September 20 at noon.

ii. Consideration of Lease Agreement with Allatoona Rowing Associations for installation and use of a floating dock and associated gravel parking area at Cherokee Mills Park.

Director Reynolds discussed the agreement for construction of a floating dock and lease of property between Cherokee County, Georgia and the Allatoona Rowing Association, Inc. (ARA). Director Reynolds told the board about the joint responsibilities of the County and ARA, the County Responsibilities and ARA Responsibilities. The agreement is contingent on approval of the implementation plan with the US Army Corps of Engineers (USACE). Ann Carey with ARA and Stephen Shrout were available to answer any questions or concerns the board had regarding of the agreement. After a brief discussion and a few questions from the board, Mark Preetorious motioned to approve the lease agreement with ARA for the installation and use of a floating dock and associated gravel-parking area at Cherokee Mills Park. Amy Turcotte seconded the motion. The motion carried 4 – 0. The agreement will be considered by the BOC at their Tuesday, August 20 meeting.

5. New Business

There was no new business.

6. Old Business

There was no old business.

7. Adjourn

Motion by Steve Pressley to adjourn the meeting at 6:38 p.m., seconded by Amy Turcotte. Motioned carried 4 - 0.

**Cherokee County Recreation & Parks Agency
Advisory Board
October 9, 2019- 6:00 PM
Regular Meeting Minutes**

1. Call to Order

Vice Chairman Preetorious called the meeting to order at 6:00 p.m. Present: Vice Chairman Preetorious, Carlos Carbetta, Steve Pressley, Director Reynolds, and CRPA Staff. Absent: Chairman Jason Nelms and Amy Turcotte 2nd Vice Chairman.

2. Approval of Previous Minutes

The August 7, 2019 minutes were approved. Motioned by Carlos Carbetta, seconded by Steve Pressley. Motioned carried 3 – 0.

3. Appearances / Public Comment

There were no appearances or public comment.

4. Reports/Board Business

a. Chairman

i. 2020 Meeting Dates - Proposed 10/9/2019

Director Reynolds presented the proposed 2020 meeting dates to the advisory board. Each of the meeting dates is on the 2nd Wednesday of the month unless otherwise noted. A work session may be added to individual meetings if needed as determined by the board. If added, the work session will be advertised in accordance with the Georgia Open Meetings Act.

- **Wednesday, February 12, 2020**
Regular Meeting: 6:00 PM
- **Wednesday, April 15, 2020 (third week of April due to CCSD spring break)**
Regular Meeting: 6:00 PM
- **Wednesday, June 10, 2020**
Regular Meeting: 6:00 PM
- **Wednesday, August 12, 2020**
Regular Meeting: 6:00 PM
- **Wednesday, October 14, 2020**
Regular Meeting: 6:00 PM
- **Wednesday, December 9, 2020**
Regular Meeting: 6:00 PM

The board saw no conflict with any of the proposed 2020 advisory board meeting dates. Steve Pressley motioned to approve the 2020 meeting dates. Carlos Carbetta seconded the motion. Motioned carried 3 – 0.

b. Board Members

There were no reports from any board members.

c. Director

i. Cherokee Recreation & Parks Update

Director Reynolds updated the board on the following:

- **Buffington Gym** – Cherokee County School District selling property. Disposition of County property TBD.

- **Play Cherokee magazine** – Will have a new format and schedule starting in 2020. There will also be an opportunity for CRPA to receive a percentage of the advertising revenue.
- **GRPA Awards** – Cherokee County will be recognized with several district and state awards.
- **Youth Sports Champions Day** -Honored 7 teams and several Special Olympians for championships and medals.
- **Construction Projects** – The Pavilion at Cherokee Veterans Tennis and Pickleball Courts are complete. New tables on order.
- **Cherokee Youth Basketball Registration** – 1st – 5th registration is complete. Middle School is ongoing until October 11 and High School registration will conclude on November 2.
- **Touch A Truck** – Was held on October 5 at Cherokee Veterans Parks. This event was very well attended.
- **The Great Pumpkin Fest** – Will be held on November 2 at Cherokee Veterans Park. This event will have arts, crafts, vendors, helicopter rides, hayrides, petting zoo, a maze, performances, demonstrations and food trucks.
- **The Annual YAA Meeting** – December 11, 2019 in the business center meeting room.
- **Highway 372 Property Acquisition** – The County purchased 23 acres at Highway 372 near the Etowah River. Director Reynolds gave a description and discussion about what all was located on the property. A majority of the programs will center around outdoor programming.

ii. **Community Services Agency Announcement**

Director Reynolds informed the advisory board of some changes that took place effective as October 1. He told the board that the Community Services Agency was reformed. The new formation of County Agency includes: Senior Services, Cherokee Area Transit System, Recycling, Community Development Block Grants and Recreation and Parks. Director Reynolds stated that the County Manager appointed him to be the Community Services Agency Director. There will be a new Director hired for Cherokee Recreation and Parks. The advisory board congratulated Director Reynolds on his new position.

iii. **Recreation, Parks, Green Space & Trails Master Plan Update**

- **LB Ahrens Recreation Center** is moving from Schematic Design to Design Development. The goal is to submit for permitting in February.
- **McGraw Ford Boat Launch** – Submitted for Cherokee County permit. Scheduled for construction in 2020.
- **National Accreditation** – There will be a kickoff meeting held the week of October 14 with the leadership team. This will be an 18 -24-month process to complete the self-assessment, schedule the site visit and receive an up or down vote from the commission.

5. **New Business**

There was no new business.

6. **Old Business**

There was no old business.

7. **Adjourn**

Motion by Steve Pressley to adjourn the meeting at 6:35 p.m., seconded by Carlos Carbetta. Motioned carried 3 – 0.

Cherokee County Recreation & Parks Agency
Advisory Board
December 11, 2019 – 6:00 PM
Regular Meeting Minutes

1. Call to Order

Chairman Nelms called the meeting to order at 6:00 p.m. Present: Chairman Jason Nelms, Vice Chairman Mark Preetorious, Steve Pressley, Carlos Carbetta, Community Services Agency Director, Bryan Reynolds, CRPA Director Jay Worley, and CRPA Staff. Absent: Amy Turcotte 2nd Vice Chairman.

2. Approval of Previous Minutes

The October 9, 2019 minutes were approved. Motioned by Steve Pressley, seconded by Carlos Carbetta. Motion carried 4-0.

3. Appearances / Public Comment

There were no appearances or public comment.

4. Reports/Board Business

a. Chairman

There was no report from the Chairman.

b. Board Members

There were no reports from any board members.

c. Director

i. Agency Update

Community Services Agency Director Reynolds updated the board on the following:

- **GRPA Awards**

In October & November, Cherokee County received several awards from the Georgia Recreation & Parks Association (GRPA). Cherokee Youth Basketball (CYB) was recognized as the GRPA District 5 Most Outstanding Program. CCAC Water Safety Week was recognized as the GRPA State Aquatics Outstanding Special Event. Vicki Kelley, with the Cherokee County Aquatic Center was recognized as the GRPA District 5 Outstanding Administrative Support Staff. Frankie Sanders, CRPA Recreation Programs Division Director, received the award as GRPA District 5 Outstanding Programmer. Finally, For the 6th time overall and the 3rd time since 2013, Cherokee County was recognized as GRPA District 5 Class A Agency of the Year, the top public recreation and parks agency in northwest Georgia. Judging for this award considers all the accomplishments over past twelve months including:

- contributions to the community through programs and special events,
- the involvement of staff in community organizations,
- the continued commitment to professional development of the staff,

- efforts made to promote the field of recreation,
- and other accomplishments with lasting impacts to the community such as partnerships and capital improvements.

Agencies are only eligible to win this award once every three years. So, Cherokee is honored to have received it each year we have been eligible since 2013.

Also recognized at the GRPA statewide conference on recreation last month were Kim Whatley and Jordan Wood as graduates of the GRPA Leadership II program and Jay Worley with a service pin for 20 years of service to GRPA. Finally, Robert and Tracie Strozier were recognized as GRPA Volunteers of the Year for more than 16 years of service to the Cherokee County Miracle League.

- **Great Pumpkin Festival**

The 2nd annual event was held November 2nd at Cherokee Veterans Park. Perfect fall weather. Very well attended. Briefly ran out of parking spaces. Vendors, pumpkin games (chunkin', bowling, etc.), face painting, food, helicopter rides, hay rides, bounce houses, petting zoo, live performances from our dance/gymnastics classes, etc.

- **New Director Appointed**

Jay Worley was appointed as the new Recreation & Parks Director effective November 25, 2019.

- **Job Openings**

There are currently two FT positions open. CTRS and Small Equipment Mechanic.

- **New Summer Camp Location**

There will be a new Adventures Express summer camp location offered next summer at Carmel Elementary.

ii. Consideration of Update to County Ordinances Related to “Air Vehicles”

Community Services Agency Director Reynolds discussed with the board the consideration of update to county ordinances related to “Air Vehicles.” In order to properly address requests/instances where individuals are using public parks to launch and land hot air balloons, paramotors, etc. the following changes to the county ordinances are recommended by the county attorney.

Sec. 42-55. – Use of engine-powered models, air vehicles, toys, and unmanned aerial systems.

(a) It shall be unlawful for any person to start, takeoff, or land any fuel-powered engine, jet-type, or electric powered model aircraft, boat, or rocket or like powered toy or unmanned aerial system, except at those areas designated by the County for such use and then only in accordance with such rules, regulations and restrictions established by the Director or the Director's authorized agent. Furthermore, such permission, when issued, shall be subject to all applicable Federal Aviation Administration (FAA) regulations.

(b) “Air vehicle” means any vehicle that is used or intended to be used for manned operation in the air. The term includes paramotors, ultralight aircraft, hot air balloons, airplane, ultra-light paramotor (paraglider) or any descent in or from any hot air balloon, airplane, paramotor (paraglider) hand gliders, and similar vehicles.

(i) No person shall make any ascent or descent in any air vehicle, including, but not limited to parachute landings, on any County-owned property, except unless they are part of an event sponsored by the County, given specific written permission by the County, or unless required for an emergency landing.

(ii) Any person operating an air vehicle or remote-controlled unmanned aircraft from County Property shall do so in accordance with all applicable, federal, state, and local laws, regulations, ordinances, and guidelines.

Motion made by Vice Chairman Preetorious, seconded by Steve Pressley to approve the update to County Ordinances Related to "Air Vehicles" with the final language to be determined by the county attorney. Motioned carried 4-0.

iii. **FY19 Annual Report Review and Approval**

Community Services Agency Director Reynolds summarized the FY19 Annual Report review with the board. Chairman Nelms and the board commended and praised Community Services Agency Director Reynolds on a job well done and wished him all the best in his new position, and they congratulated Director Worley as his successor. Motion made by Carlos Carbetta, seconded by Vice Chairman Preetorious to approved the FY19 Annual Report. Motion carried 4-0.

5. New Business

Vice Chairman Preetorious informed the board that there would be a meeting Thursday, December 12 with Benny Carter, Commissioner, Bryan Reynolds, Community Services Agency Director, Jay Worley, CRPA Director and Mark Preetorious to discuss connecting the mountain bike trails between Blankets Creek and Rope Mill Road.

Chairman Nelms announced to the board after 10 years of being part of the Cherokee Youth Football Association and 5 of the 10 years was served as president that effective December 31, 2019 he would be stepping down from the CYFA.

6. Old Business

There was no old business.

7. Adjourn

Motion by Carlos Carbetta to adjourn the meeting at 6:42 p.m., seconded by Vice Chairman Preetorious. Motioned carried 4-0.